

EXCUSE FOR ABSENCE OR TARDINESS

“Regular Attendance is Essential to Success”

tardy

_____ was absent from school on

_____. The State Law requires an

explanation from the parent in each case of absence or tardiness. Kindly state the reason below.

Teacher

Date

Signature of Parent or Guardian

This excuse must be kept on file for the inspection of School Officials. In case of questionable absence claimed by illness, the local school board officials may require an examination by the school medical inspector to approve such absence as legal.

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